

Visiting the School Site Form

At Academy@Worden the safety of all our pupils and staff remains a top priority. As the coronavirus (COVID-19) outbreak continues, we are asking you to complete this form to help prevent the risk of exposure to and spread of the virus.

If you are unable to agree to the declaration below, we ask that you delay your visit until another time.

Please complete this form prior to entering the building – it should be **completed and handed into the school office prior to your visit.**

Following protective measures at our school

To ensure the safety of everyone at our school, we have implemented a series of strict infection control measures that must be adhered to at all times. We have a comprehensive risk assessment outlining the measures taken to protect staff and pupils at the school. Our risk assessment is available on request.

Whilst on the school site, we ask that you:

- Follow all signs and directions, e.g. the one-way system in corridors, and stay only within the areas of the school that were agreed prior to your visit.
- Wash your hands / sanitize when arriving at and leaving the school.
- If possible, carry and use a hand sanitiser.
- Adhere to social distancing rules, keeping a two-metre distance from others, and avoid physical contact with any individuals who are not part of your team or visiting group where possible.

☐ Please tick this box to confirm that you understand and agree to follow the measures outlined above.

Your details

Full name	
Company/organisation	
Date of visit	
Purpose of visit	
Personal telephone number	

Self-declaration

Please read the points below and sign to confirm whether they all apply. **If you are unable to confirm that all these points are applicable to you, we ask that you delay your visit to another time.**

Please note that if you plan to be on the school site for consecutive days, you **must** inform the school if your response to any of the points below changes.

I confirm that:

- I have not been diagnosed with coronavirus within the last 14 days.
- I have not been in contact with someone who has been diagnosed with coronavirus in the last 14 days.
- I have not been in contact with someone who may have been exposed to coronavirus within the last 14 days.
- I do not live with someone who is currently self-isolating due to experiencing symptoms of coronavirus.
- I have not experienced a new, continuous cough, a high temperature, or a loss of taste or smell within the last 14 days.

Signed: Print name: